

CITY OF MACCLENNY
Regular Meeting
January 12, 2016
6:00 p.m.

The City Commission met in a regular session, Tuesday, January 12, 2016 with the following present: Mayor Gary Dopson, City Manager Phil Rhoden, Commissioners Mark Bryant, Sam Kitching, Cecil Horne Jr., and Danny Norton and Council Secretary Melissa Thompson.

Mayor Dopson called the meeting to order. Commissioner Kitching opened the meeting with prayer, followed by a pledge to the United States Flag.

Old Business:

There were no items of old business.

New Business:

The first item of new business was the recommendation of the reappointment of Lynward Bones to the Zoning Adjustment Board. Mike Griffis reported that Mr. Bones has served from January 2013 through 2016 and is willing to serve another three year term. Commissioner Bryant made the motion and was seconded by Commissioner Kitching to approve the reappointment of Lynward Bones to the Zoning Adjustment Board. Voting was unanimous. Motion carried.

City Attorney Frank Maloney read **Resolution 16-03** by title only, a resolution authorizing the execution of a Small County Outreach Program agreement with the Florida Department of Transportation for the purpose of widening and resurfacing Jonathan Street from Crews Street to State Road 121. There was discussion regarding the fact that the area from 121 to 228 has already been paved. Mayor Dopson stated that it would be nice if we could start this project as soon as possible, and is a little disappointed to see it could begin as late as 2017. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve Resolution 16-03. There were no questions or comments. Voting was unanimous. Motion carried.

Execution of the Clean Water State Revolving Fund Loan Agreement WW020500 was the next item on the agenda. Kellen Lindsey from Mittauer & Associates, Inc. reported the loan application was submitted to DEP on November 19, 2015. There was some communication between Mittauer, the City, and DEP, and the proposed agreement was received by Mittauer on December 30, 2015. DEP now requires schedule repayments to begin soon after completion of the planning phase of the project. Since December 2016 is the estimated completion date for the City's planning phase, the schedule for repayments is to begin June 2017. Mr. Lindsey stated that upon beginning the design phase of the project an amendment may be submitted to defer repayment until the completion of the design phase which is estimated to be December 2017, with repayments beginning June 2018. Per the loan agreement, the amount for the planning phase will not exceed \$871,652, and principal forgiveness is 64.3%. The annual interest rate is 1.62% and the loan term is 40 semiannual payments. Mayor Dopson asked if the entire semiannual payment could be deposited the first month into the loan debt service account rather than making monthly deposits, and Mr. Maloney stated that this would satisfy the debt service requirement. Mayor Dopson then read section 2.01 (12) of the loan agreement and asked if a tornado came through and destroyed the city would we still be required to make the loan payment. Mr. Lindsey stated the language in the agreement would likely hold the City to that, but it has also been his experience that DEP has been very willing to work with them on amendments as needed. Mayor Dopson then read section 5.01 of the agreement and asked how the City's rates match up with the 1.15 times requirement of this agreement. Mr. Lindsey reported the City's current rates cover this requirement. Mr. Maloney stated this requirement is nothing new, as it is stated in our existing bond issues. Mayor Dopson read section 6.02 (5) of the agreement and asked if the 18% penalty were imposed, would it remain in effect for the duration of the loan. Mr. Maloney stated that the 18% would only apply to the amount due, and once payments were current there would be no additional penalty. Commissioner Kitching made a motion and was seconded by Commissioner Norton to approve the execution of the Clean Water State Revolving Fund Loan Agreement WW020500. There were no questions or comments. Voting was unanimous. Motion carried.

Mr. Lindsey provided an update on the sewer system evaluation survey project. He said there was a preconstruction meeting last week. The contractor will be mobilizing next Monday

and should get started very soon. Mayor Dopson asked Mr. Lindsey to recap the terms of the agreement that was just executed. Mr. Lindsey stated this is for a city-wide sewer system rehabilitation project, which consists of three phases: planning, design, and construction. We are in the planning phase and the City will receive funds through the Clean Water State Revolving Fund administered by Florida Department of Environmental Protection. The City has been approved to receive \$871,652 for the planning phase, of which 64.3% of that is principal forgiveness; \$560,472 will be grant funds that do not have to be repaid. The loan will be repaid in 40 semiannual payments at 1.62% interest.

Darryl Register presented a Chose Baker Economic Update. Due to confidentiality requirements the details of the projects must remain vague at this time. Mr. Register reported three projects interested in relocating to the county, one of which in the city limits. There was discussion regarding each the projects. Mr. Register offered to make quarterly presentations to the Council and encouraged anyone with questions to contact him personally.

In other business was the approval of the minutes. The following minutes were submitted for approval:

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Commissioner Kitching made the motion to approve the minutes and was seconded by Commissioner Bryant. Voting was unanimous.

In other business was the review of the bills for November. Commissioner Bryant commented on the notation regarding the repurposing of old equipment as new equipment is purchased; this is good stewardship. He was also glad to see the purchase of "In God we Trust" emblems for the vehicles. Mayor Dopson asked about the payment to Worth Construction and Development; Manager Rhoden reported this was for the Turkey Creek project. Commissioner Kitching made a motion to approve the bills and was seconded by Commissioner Bryant. Voting was unanimous.

Comments from the Board:

Commissioner Norton was pleased with the debt schedule outlining outstanding debt, monthly payments, etc. that Mrs. Thompson provided.

Commissioner Norton asked if updates regarding permits could be provided from the building department. He is interested in knowing whether placing a moratorium on the impact fees has had a positive effect. City Manager Rhoden stated an update would be provided at the next meeting.

Manager Rhoden reported that wiring on the Walmart DC well will be completed this week. Bacteriological testing will be conducted by city staff next week, and as soon as all the reports are clear the well will be transferred over to the city.

Manager Rhoden stated the Buck Starling Road project has been started but is currently at a standstill until the engineers determine how to resolve the conflicts with the existing lines.

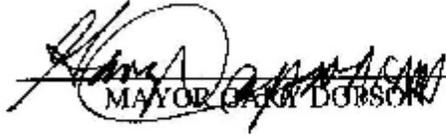
The directional bore is complete on the Turkey Creek project and the lift station has been set on the other side. There was some leakage where ground surface water was going in, but that has been corrected. Manager Rhoden stated there was a redesign where the original 90 degree turn to the lift station was changed to include another manhole and a 45 degree turn in order to improve the flow.

Todd Weathington addressed the board asking what the City's policy is regarding construction without a permit. Manager Rhoden stated when we are made aware of it, our building inspector, Mr. Claude Bagwell, who is here on Tuesdays and Thursdays, and a city employee make a site visit to inspect the construction. If it is in compliance, the permit is granted at a higher fee. If it is not in compliance, the job is shut down until requirements are met. After discussion, Manager Rhoden asked Mr. Weathington to see him after the meeting and he would make arrangements for Mr. Bagwell to visit the site on Thursday.

Manager Rhoden reminded everyone that the Fire Station dedication is tomorrow at 10:00 and everyone is invited.

With no further comments from the audience, Mayor Dopson adjourned the regular meeting.




MAYOR O. C. DOPSON

ATTEST:


CITY MANAGER/ CLERK PHIL RHODEN