

CITY OF MACCLENNY
Regular Meeting
December 13, 2016
6:00 p.m.

The City Commission met in a regular session, Tuesday, December 13, 2016 with the following present: Mayor Gary Dopson, City Manager Phil Rhoden, City Attorney Frank Maloney, Commissioners Mark Bryant, Sam Kitching, Cecil Horne Jr., and Danny Norton and Council Secretary Deanna Dinkins.

Commissioner Bryant opened the meeting with prayer, followed by a pledge to the United States Flag.

Old Business:

City Attorney Frank Maloney read **Ordinance 17-01** by title only, an ordinance amending the Capital Improvements Element to Update the Five-Year Schedule of Capital Improvements; Providing for Conflict with Other Ordinances; Providing for Severability; and Providing for an Effective Date. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve the final reading of Ordinance 17-01. There were no questions or comments. Voting was unanimous. Motion carried.

City Attorney Frank Maloney read **Ordinance 17-02** by title only, an ordinance amending Chapter 18 *Solid Waste*, Article II, *Municipal Collection and Disposal Service of the City of Macclenny Code of Ordinances*. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve the final reading of Ordinance 17-02. There were no questions or comments. Voting was unanimous. Motion carried.

New Business:

Fire Chief Buddy Dugger announced the promotion of two firefighters; Joshua Davis was promoted to Engineer and Eric Johnson to lieutenant. Chief Dugger pinned Lieutenant Johnson, and Mr. Fidel Lido presented Lieutenant Johnson with a military challenge coin. Engineer Davis was unable to attend the meeting.

Manager Rhoden asked Lieutenant Diggs to discuss the acquisition of the vehicle from Columbia County. Lieutenant Diggs began by discussing how important the training is to the department. He briefly spoke about the safety conference he attended the prior week, and the opportunities to network and partner with other counties. The firefighters have logged 4,622 hours of practical and classroom training during 2016. The investment put into the department is not taken lightly and firefighters greatly appreciate it. This truck took nearly two years to get.

The truck purchased from Columbia County is a 2007 Kenworth T-300 with less than 30,000 miles and very few hours on it. Lieutenant Diggs detailed some of the package items on the truck and approximate dollar values. The vehicle will be utilized as a special ops unit for the dive team, hazmat response, and high angle rescues. A rescue boat was also purchased with grant funds, and Lieutenant Diggs provided the details of that. In conclusion, he expressed the department's appreciation to the commissioners for this opportunity and for making this investment.

Manager Rhoden asked Lieutenant Diggs to share with the commission how we acquired this truck. Lieutenant Diggs stated he was in Columbia County attending a training and saw it in one of the bays. He asked about it and was told they did not know what to do with it. Lieutenant Diggs knew it would be a great asset for Macclenny, and now two years later we have made it happen. Manager Rhoden then asked everyone to step outside to look at the truck and the rescue boat.

Manager Rhoden asked Assistant Manager Griffis to discuss the approval of the Citizen Advisory Task Force for the 2016 – 17 Community Development Block Grant (CDBG) Grant. Assistant Manager Griffis stated one of the requirements of the grant is to form a citizen advisory task force. He briefly described the duties of the task force and frequency of meetings. The list of members was presented to the commissioners. Manager Rhoden added this is a requirement of the grant application related to the study for the lift station rehabs. Commissioner Norton made a

motion and was seconded by Commissioner Kitching to approve the Citizen Advisory Task Force for the 2016 – 17 CDBG Grant. There were no questions or comments. Voting was unanimous. Motion carried.

Assistant Manager Griffis reported there were two qualified applicants for the Zoning Adjustment Board vacancy. After reviewing both applications, staff recommends appointing Robert Hancock. Commissioner Horne asked what the purpose of the advertisement was, and Manager Rhoden replied we are required to advertise the position. Commissioner Bryant made a motion and was seconded by Commissioner Kitching to approve the recommendation to appoint Robert Hancock to fill the vacancy on the Zoning Adjustment Board. There were no questions or comments. Voting was unanimous. Motion carried.

City Attorney Frank Maloney read **Resolution 17-02** by title only, an ordinance authorizing the execution of the Small County Outreach Program Supplemental Agreement #1. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve Resolution 17-02. There were no questions or comments. Voting was unanimous. Motion carried.

Manager Rhoden asked Kellen Lindsey, with Mittauer and Associates, to discuss the next two items on the agenda. Mr. Lindsey began by discussing the Florida Department of Transportation (DOT) Small County Outreach Program (SCOP) Jonathan Street project. The two bids came in higher than anticipated on November 29th. We reached out to DOT and received additional funding. It is our recommendation that the project be awarded to J.D. Hinson Company; they were the lowest bidder and they are DOT qualified. Manager Rhoden added the project will be overseen by Freddy Bennett and that we will try to schedule the work to be performed during Christmas break. Commissioner Norton asked if we have ever worked with this company before. Mr. Lindsey stated Mittauer has worked with them in the past and they have no complaints. Mr. Fidel Lido, from the audience, asked if there are specifications and warranties for asphalt. Mr. Lindsey stated the work will be performed in accordance with DOT specifications and Mr. Bennett will be on-site to verify this. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve awarding the FDOT SCOP Jonathan Street Project to J.D. Hinson Company in the amount of \$167,407.58. There were no questions or comments. Voting was unanimous. Motion carried.

Mr. Lindsey stated only one bid was received on November 1st for the CSX gravity sewer rehabilitation at 6th Street. TB Landmark Construction, Inc. submitted a bid in the amount of \$319,977. We set up a meeting in the field, had some discussions, revised the scope, and were able to reduce cost of the project to \$280,454. There was discussion regarding how the project will be completed. The project is expected to take two to three weeks. Commissioner Norton asked if the pipe size will be the same, and Mr. Lindsey stated it will be at least as big and may increase. Commissioner Kitching made a motion and was seconded by Commissioner Norton to approve awarding the CSX Gravity Sewer Rehabilitation at 6th Street to TB Landmark Construction, Inc. in the amount of \$319,977 and also approve the Change Order #1 which reduces overall contract price to \$280,454. There were no questions or comments. Voting was unanimous. Motion carried.

In other business was the approval of the minutes. The following minutes were submitted for approval:

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Commissioner Kitching made the motion to approve the minutes and was seconded by Commissioner Bryant. Voting was unanimous.

In other business was the review of the bills for November. There was discussion regarding the mosquito spraying. Mayor Dopson asked if the expenditure to Summerville Electric was going to be reimbursed. Mrs. Thompson explained this was filed with the semi driver's insurance. Commissioner Horne asked about the expenditure to Dell Financial. Manager Rhoden replied this is the server that is a lease purchase over a three year period. Commissioner Bryant made a motion to approve the bills and was seconded by Commissioner Kitching. Voting was unanimous.

Comments from the Board:

Mayor Dopson stated there is a depression on Jonathan Street at Laverne Street. He asked if this will be addressed when the Jonathan Street project is underway. Mr. Lindsey stated a crew

will look at the pipes when the project begins and try to determine the problem. There was further discussion regarding the Jonathan Street project. Mayor Dopson requested that a reflector or additional signage be placed there for east bound traffic.

Commissioner Norton and Manager Rhoden thanked the fire fighters for the work they do with the parade.

Manager Rhoden reported Buck Starling Road will be paved next month. Anderson Columbia provided a cost of \$70,000 and could have done the job this month. We got a price of \$51,490 from Duval Asphalt and that is scheduled for mid-January. By waiting three weeks we saved \$18,510.

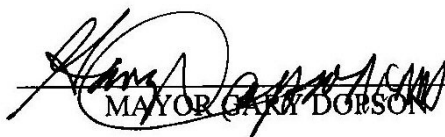
Manager Rhoden announced that he and Assistant Manager Griffis attended a meeting at St. Johns River Water Management District and the City was awarded \$483,000 to install a valve system. The intent is to install 50 valves throughout the city in ten quadrants. There should be no interruption of service to install the valves. There was additional discussion regarding appropriations and visits to Tallahassee in the upcoming year.

Assistant Chief Crews thanked the Commissioners and Mayor for allowing them to organize the parade. It has continued to grow, and there were 215 booths this year. Commissioner Norton asked if we advertise the parade. Assistant Chief Crews replied we did advertise the first few years but then stopped. We actually turned people away this year, as we ran out of room for booths.

Captain Higginbotham stated he spoke with Sheriff-elect Rhoden, who assured him the relationship with Baker County Sheriff's Office will not only continue but improve. Captain Higginbotham thanked the Commissioners for their support.

With no further comments from the audience, Mayor Dopson adjourned the regular meeting.




MAYOR GARY DOPSON

ATTEST:


CITY MANAGER/ CLERK PHIL RHODEN