

**CITY OF MACCLENNY**  
**Regular Meeting**  
**February 9, 2016**  
**6:00 p.m.**

The City Commission met in a regular session, Tuesday, February 9, 2016 with the following present: Mayor Gary Dopson, City Manager Phil Rhoden, Commissioners Mark Bryant, Sam Kitching, Cecil Horne Jr., and Danny Norton and Council Secretary Deanna Dinkins.

Mayor Dopson called the meeting to order. Commissioner Bryant opened the meeting with prayer, followed by a pledge to the United States Flag.

**Old Business:**

There were no items of old business.

**New Business:**

Paul McMullan from Woodmen Life Insurance Company requested the Council approve the installation of a flag pole at Memorial Park. Mr. McMullan said Woodmen Life would like to donate an American flag, flagpole, and lighting for Memorial Park. Mayor Dopson asked about the background of Woodmen Life. Mr. McMullan responded that the organization has been around for 126 years, and was formerly named Woodmen of the World. Woodmen Life is a life insurance company, but because it is a not-for-profit organization, they are also a fraternal organization that gives back to the community. The organization is the second largest distributor of American flags, next to the U.S. Government. Mayor Dopson asked City Attorney Maloney if accepting the flag from a Life Insurance Company would affect the City's reporting (individually as a gift) requirements under the Sunshine Law; Mr. Maloney responded that it would not. Commissioner Norton asked who would do the concrete work for the platform, and Manager Rhoden replied that we could do it. Darryl Register added that, if approved, the plan is to present the flag to the City as part of the Independence Day Celebration. Commissioner Kitching made the motion and was seconded by Commissioner Norton to approve the installation of a flag pole at Memorial Park. Voting was unanimous. Motion carried.

Mayor Dopson read the Proclamation, Through with Chew Week, in its entirety. Hannah Warren, S.W.A.T Coordinator with Baker County Health Department introduced one of the S.W.A.T. members, who presented an overview of the dangers of smokeless tobacco.

City Attorney Frank Maloney read **Resolution 16-04** by title only, a resolution adopting the Local Mitigation Strategy. Fire Chief Dugger explained that this is required annually by FEMA and the State of Florida as part of emergency management plans. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve Resolution 16-04. There were no questions or comments. Voting was unanimous. Motion carried.

City Attorney Frank Maloney read **Ordinance 16-02** by title only, an ordinance amending the City of Macclenny Land Development Regulation to Repeal Chapter 7, Article 1, 7-1 through 7-29 – Flood Hazard Areas of the Unified Land Development Regulations; and Reserving Those Section 7-1 through 7-29; to Adopt a New Chapter 7, Article IV, 7.101 Through 7.182 Now Reserved – Flood Hazard Areas; To Adopt Flood Hazard Maps, to Designate a Floodplain Administrator, to Adopt Procedures and Criteria for Development in Flood Hazard Areas and for Purposes; to Format Technical Amendments to the Florida Building Code; Providing for Applicability; Repealer; Severability; and an Effective Date. Mayor Dopson noted this identifies areas that could potentially flood, such as areas bordering wetlands. He went on to state there are a lot of record keeping duties and site visits to be conducted by the City Manager or his designee, and this individual will work closely with the Building Department. Fire Chief Dugger explained there are currently 18 homes in the City limits that fall into the floodplain zone. It was determined after further discussion, the Florida Department of Emergency Management has been provided with survey records that prove these 18 homes were placed in a floodplain zone in error and are not in a flood zone. Manager Rhoden added that there are currently not any non-compliance issues. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve the first reading of Ordinance 16-02. There were no questions or comments. Voting was unanimous. Motion carried.

City Attorney Frank Maloney read **Ordinance 16-03** by title only, a resolution amending the City of Macclenny Code of Ordinances, Chapter 6, Buildings and Regulations, Article II Building Code; Amending Section 6-26 and 6-27; and Providing for an Effective Date. Commissioner Bryant made a motion and was seconded by Commissioner Kitching to approve the first reading of Ordinance 16-03. There were no questions or comments. Voting was unanimous. Motion carried.

Mike Griffis provided a report from the Building Department, regarding the moratorium on impact fees that was effective September 8, 2015. January 2016 was compared to January 2015, and no new home building permits were pulled in either month. From January to the first week of September 2015, six permits were pulled for new homes, and since the moratorium went into effect, there have been four. In addition, there have been several inquiries from both local and out of town developers as a result of the moratorium. Manager Rhoden added that some of these inquiries will require special exceptions and some of those are in progress. Commissioner Bryant asked what the cost of a special exception is, and Mr. Griffis responded the cost is \$400 and two have already been granted.

In other business was the approval of the minutes. The following minutes were submitted for approval:

§ Regular Meeting: January 12, 2016

Commissioner Kitching made the motion to approve the minutes and was seconded by Commissioner Bryant. Voting was unanimous.

In other business was the review of the bills for January. Mayor Dopson asked if the fire department furniture was purchased with loan proceeds, and Manager Rhoden stated that impact fees were utilized. Mayor Dopson asked about the expenses to relocate and service the ice machine. Fire Chief Dugger explained that the last time the machine was serviced was 2005. The machine had to be relocated due to health issues per the State Fire Marshall. Mayor Dopson asked if the security camera expenditures were budgeted items, and Manager Rhoden stated they were. The City Manager went on to discuss the camera system that has been installed at the fire station. Mayor Dopson pointed out the payment to Worth Construction & Development is for the new pipe line under Turkey Creek. Manager Rhoden stated that the road still has to be paved into the lift station. Prior to activating the line, the firefighters will utilize it for confined space training. Commissioner Kitching made a motion to approve the bills and was seconded by Commissioner Bryant. Voting was unanimous.

**Comments from the Board:**

Mayor Dopson stated the grand opening of the fire station was very well attended and he was pleased.

Commissioner Bryant asked if we had any trees or lines down with all of the rain followed by wind. Manager Rhoden stated that we did not, but with the amount of rain, we did show a substantial increase in the number of gallons discharged through our water treatment facility.

Commissioner Norton asked about the structure fire that the City assisted with outside the City limits. Fire Chief Dugger briefly discussed the specifics of the structure and the fact that this was a very man-power intensive fire. He went on to discuss the interlocal agreement the City has with the County.

Manager Rhoden recognized Assistant Fire Chief Crews for his efforts in leading our firefighters to assist with the structure fire. Assistant Fire Chief Crews reported there were 58 personnel (City, County, and Jacksonville Fire & Rescue Department) with 17 pieces of equipment working this fire. JFRD was extremely helpful in sending personnel and equipment to assist us. Lack of water was an obstacle, due to being located outside the city limits with no fire hydrants. The firefighters lost pressure two different times due to lack of water. Twenty eight thousand gallons of water was used to fight this fire, all of which had to be transported. Another concern is that the City and County firefighters do not train together. As part of the debriefing we decided to request a meeting with County Fire Chief Marfongella and the Chairman of Baker County Commissioners to discuss the County and City firefighters training together. Manager Rhoden went on to say when we send our firefighters out we have an obligation to keep them safe, and have the equipment they need. In this case the equipment was water and we failed to get enough

there. We must have an agreement with the County to train together and ensure their safety; otherwise it is not fair to ask these gentlemen to risk their lives when we do not have adequate resources there. It is important that we have a more unified front.

Manager Rhoden reported the Buck Starling Road project is progressing again. One of our crews rerouted one of the water lines and eliminated the need for one conflict box. As soon as the needed conflict boxes come in the paving can be started.

The camera project has started. Manager Rhoden reported there have been a couple of backups into homes, but Altair has been good about working with the homeowners and business owners to quickly resolve any issues. There has been a change order approved in the amount of \$9,000 to GPS approximately 600 manholes.

Manager Rhoden stated we received our SCOP Grant and he will meet with the engineer the last week of February regarding paving of Jonathan Street. Paving will likely begin early summer, after the school year. Mayor Dopson pointed out there is a hole just off of the road where Laverne Street and Jonathan Street intersect that needs to be marked. Manager Rhoden will have someone look at it.

Assistant City Manager Griffis reported that City Planner Tony Robbins provided training for the Zoning Adjust Board. Most of the members were able to attend and felt they received some good information.

With no further comments from the audience, Mayor Dopson adjourned the regular meeting.



  
MAYOR CARY DOPSON

ATTEST:

  
CITY MANAGER/ CLERK PHIL RHODEN