

CITY OF MACCLENNY
Regular Meeting
May 10, 2016
6:00 p.m.

The City Commission met in a regular session, Tuesday, May 10, 2016 with the following present: Mayor Gary Dopson, City Manager Phil Rhoden, City Attorney Frank Maloney, Commissioners Mark Bryant, Sam Kitching, Cecil Horne Jr., and Danny Norton and Council Secretary Deanna Dinkins.

Mayor Dopson called the meeting to order, and stated the prayer and pledge to the United States Flag for the special meeting will suffice for this meeting.

Old Business:

City Attorney Frank Maloney read **Ordinance 16-05** by title only, an ordinance amending section 3-79 of the Unified Land Development Regulations Required Findings Needed to Issue a Variance; Providing Additional Clarification for Criteria to Grant a Variance; Providing for an Effective Date. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve the final reading of Ordinance 16-05. There were no questions or comments. Voting was unanimous. Motion carried.

City Attorney Frank Maloney read **Ordinance 16-06** by title only, an ordinance amending section 3-97 of the Unified Land Development Regulations Required Findings Needed to Issue a Special Exception; Repealing Certain Superfluous Criteria to Grant a Special Exception; Providing for an Effective Date. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve the final reading of Ordinance 16-06. There were no questions or comments. Voting was unanimous. Motion carried.

New Business:

Chad Patrick, CEO of Orange Park Medical Center, informed the Board that on May 1st Orange Park Medical Center received provisional status from the Department of Health for a trauma center. The validation period will begin and for the next nine months the Department of Health will gather data to monitor them. Hopefully this time next year Orange Park Medical Center will be a validated trauma center. Mr. Patrick thanked the Board for their support last year and asked for continued support as they move forward. Mayor Dopson read the letter of support and presented it to Mr. Patrick.

Mayor Dopson read **Resolution 16-06** by title only, a resolution authorizing and providing for the Acceptance of a Grant not to exceed \$61,000 for the Purchase of a Squad Vehicle/Truck and Dive Equipment. Commissioner Kitching made a motion and was seconded by Commissioner Bryant to approve the first reading of Resolution 16-06. Voting was unanimous. Motion carried.

Manager Rhoden reminded the Board they have already approved the project at Buck Starling Road. It appears curbing will be above the \$35,000 threshold and bids will be required. In order to expedite the project before the rainy season approaches, Manager Rhoden requested the authority to accept bids and award the contract. Commissioner Norton made a motion and was seconded by Commissioner Kitching to delegate authority to the City Manager to move forward with the bid process for Buck Starling Road curbing. Voting was unanimous. Motion carried.

Manager Rhoden provided an update regarding the sewer system evaluation. One of the areas of most concern is on 121 where the line goes under the railroad track. There is a depression that CSX has been monitoring. Manager Rhoden asked Marshall Mann to display some of the video images, which showed infiltration, erosion of pipe, and blockages. Manager Rhoden stated there are three or four different types of pipe in the city and this is one of the oldest. He then asked Terry Starling to explain the type of pipe in place at this location. Mr. Starling informed the Board this is an 8 inch main that is transite and has a concrete casing on the outside of it. Between the casing and the pipe there is lumber, usually two by six or two by eight boards. The lumber acts as a spacing between the casing and the 8 inch sewer main. As the images were displayed, in some places only lumber could be seen because the pipe has deteriorated. There are also places where the lumber has deteriorated, leaving only the concrete casing. Manager Rhoden contacted our engineer and sent him the video. The plan is to camera the other railroad crossings in order to

determine if there are additional issues. If the engineers and CSX see this as critical, we may have to take emergency action between now and the next meeting. There are some funds available in the contract with Altair for repairs, but depending on the cost, we may have to go outside of what is available in the contract.

Commissioner Norton asked if the City has sufficient reserves to fund the cost or if a loan would be obtained. Manager Rhoden replied he could not answer that at this point as we don't know yet what the cost will be. In the event this turns out to be such that a loan is necessary, we would call a special meeting prior to entering into an agreement. There was discussion about the possibilities of how to repair or replace the line.

In other business was the approval of the minutes. The following minutes were submitted for approval:

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Commissioner Bryant noted the agenda reflected April 10, 2016, while the minutes reflected April 12, 2016. Melissa Thompson confirmed April 12, 2016 on the minutes was correct. Commissioner Kitching made the motion to approve the minutes and was seconded by Commissioner Bryant. Voting was unanimous.

In other business was the review of the bills for April. Mayor Dopson asked about the quarterly billing paid to Baker County Solid Waste in the amount of \$3,250. Manager Rhoden stated it is our portion of the air curtain burner. Mayor Dopson asked where we have a mobile home, as we paid a title fee. Melissa Thompson stated this was a Community Development Block Grant home that was put in the City's name instead of listing the City as a lien holder; this expenditure was to transfer the title to the home owner. Mayor Dopson asked about \$754 paid for hurricane tracking software renewal; he wanted to know who is involved in this and how it is coordinated. Chief Dugger replied it is more than just hurricane tracking, as it also includes day-to-day weather information and alerts, as well as advisories before they are made public. Commissioner Kitching made a motion to approve the bills and was seconded by Commissioner Bryant. Voting was unanimous.

Comments from the Board:

Manager Rhoden informed the Board a semi hit the pedestrian crosswalk signal at US 90 and 228, and the side of the building was slightly damaged. Law enforcement was called and will provide us with an accident report.

Manager Rhoden said he spoke with someone at the Department of Transportation regarding installing a camera at the light. This would require a wind load study and massive amount of paperwork in order to obtain approval. While placing a camera at the light may not be a viable option, we plan to approach the vendor at the corner of US 90 and 121 about putting a camera at that location. Perhaps we can do the same at the corner of US 90 and 228. There was brief discussion regarding possibilities on how to remedy the situation.

Manager Rhoden reported there have been 20 issues since the sewer evaluation project began. Included in that are a couple of business that have been negatively affected. One incident was so bad that the business had to close temporarily, due to the odor.

Mayor Dopson expressed his appreciation for the calls, cards, and sympathy flowers with his sister's death.

Commissioner Bryant asked Janice Clark to provide an update regarding electronic billing. She informed the board she and Marshall have talked with someone from the software company to discuss the logistics. She will prepare a mass mail out to the customers, and hopes to begin electronic billing for those who are interested next month. Commissioner Norton asked if we could provide a one-time discount to entice customers to utilize electronic billing. Manager Rhoden replied that we are not authorized to give anything away.

Darrell Register informed the board the chamber is planning the Independence Day celebration scheduled for Saturday, July 2nd. There will be a movie, and that has already been reserved, the game truck has been booked, there are half a dozen vendors already signed up, and

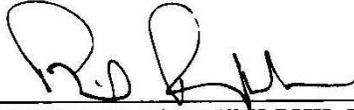
there have been several additional inquiries. There will also be the dedication of the flag donated by Woodmen Life and fireworks.

With no further comments from the audience, Mayor Dopson adjourned the regular meeting.




MAYOR GARY DOPSON

ATTEST:



CITY MANAGER/ CLERK PHIL RHODEN