

CITY OF MACCLENNY
Regular Meeting
August 9, 2016
6:00 p.m.

The City Commission met in a regular session, Tuesday, August 9, 2016 with the following present: Mayor Gary Dopson, City Manager Phil Rhoden, City Attorney Frank Maloney, Commissioners Mark Bryant, Sam Kitching, Cecil Horne Jr., and Danny Norton and Council Secretary Deanna Dinkins.

Mayor Dopson called the meeting to order. Commissioner Kitching opened the meeting with prayer, followed by a pledge to the United States Flag.

New Business:

Mayor Dopson read **Resolution 16-07** by title only, a resolution for an agreement between the City of Macclenny, Florida and the State of Florida Department of Transportation Whereas the State Will Pay the City an Pursuant to §215.422, *Florida Statutes* for Traffic Signal Maintenance. There was discussion regarding requirements of the agreement. Manager Rhoden stated if we choose to opt out of the agreement we must give two years notice plus the remainder of the budget cycle. Assistant Manager Griffis said if he understands the agreement correctly, the City may be able to seek reimbursement from the State for traffic signals damaged by unknown sources. City Attorney Maloney confirmed that and added repairs and replacement are totally reimbursed. Commissioner Bryant made a motion and was seconded by Commissioner Norton to adopt and approve Resolution 16-07. Voting was unanimous. Motion carried.

Manager Rhoden reported the sewer testing is 95% complete, and manhole GPS locations are being conducted. The root-blocked areas are now being revisited, and Manager Rhoden feels we should have a 98% evaluation by the end of August. Mayor Dopson asked if a current map is being developed outlining the pipes. Manager Rhoden responded we meet monthly with Altair and they provide us with the data up to that point. Earlier this week Manager Rhoden met with Marshall Mann to determine whether there would be additional hardware or software needed for the mapping. The next step is to meet with our engineers and workshop the data. Our goal is to have iPads or laptops in the trucks so the map can be utilized by staff in the field to determine type and size of pipe and better facilitate in making repairs.

Manager Rhoden stated in February 2017 we will start developing the facilities plan (the design and engineering phase) which is funded with appropriations grant that we already have with the State Revolving Fund (SRF). We hope to send the RFI to SRF in June, have approval by August, and be able to bid in November. If those timelines hold true, the improvements would begin no earlier than January 2018. In the meantime, we will determine what needs to be done, and how much we can commit to at that time. He reminded the Board this SRF grant is 64% debt forgiveness and we need to utilize the funds to do the best replacement possible. Manager Rhoden briefly discussed lining, pipe-bursting, and conventional replacement of pipes.

Manager Rhoden provided an update on the Department of Environmental (DEP) Consent Order. The mercury readings on the samples taken from Northeast Florida State Hospital have been inconsistent, so we have pulled two samples from each location and sent them to two different labs. There were minimal differences in the results. One possibility may be from cleaning the pipes, although we were told there would be no effect. Manager Rhoden then discussed some of the recent readings. The next plan of action is to purge the two digester tanks and clean them. The City Manager and Mayor will also meet with the new administration at Northeast Florida State Hospital to make sure they are aware of the status of the consent order. Surveys will also be sent to businesses and evaluated by Mittauer and Associates in an effort to identify byproducts that may be affecting the readings. There have been two elevated cyanide readings and we do not know why. This will also be addressed with the questionnaire.

Manager Rhoden continued by stating TKN (Nitrogen) is another issue on the consent order. We will install dissolved oxygen probes in the sequencing batch reactors (SBR) tanks. The probes will calculate and regulate the run times for the agitator pump, aerator pump, and inflow pump, which should reduce the TKN levels. The cost for this will be approximately \$80,000 and we hope to have it completed by the end of September.

Manager Rhoden reported the lift station and manhole at the RaceTrac are in critical need of repair. There is a meeting scheduled on Friday to determine whether repair is an option or if replacement is necessary. Repair costs would be around \$50,000 minimum and replacement cost would be \$150,000 minimum. Manager Rhoden briefly discussed the unique set-up of the line from Northeast Florida State Hospital to the lift station and stressed the importance of the lift station remaining operational. In most instances the sewage dumps into a manhole which would feed the lift station. This system is set up with a force main, which means it is pumped, directly into the lift station. We are hoping to move upstream and set up a bypass in order to make the necessary emergency repairs. We have a meeting scheduled at the end of the week with the contractor who originally installed the system.

Manager Rhoden provided an update regarding the CSX gravity sewer relocation. He stated we applied for a permit from CSX three weeks ago. If the proposed recommendations are accepted the cost to the City will be approximately \$250,000. The cost would double if we are required to set two new manholes and do a directional bore.

Manager Rhoden said the City is applying for a Community Development Block Grant (CDBG) grant to repair or replace lift stations, contingent on the areas the lift stations support meeting household income qualifications. Surveys are being conducted now by a grant coordinator.

Commissioner Kitching asked if he understood correctly, that we are looking at costs of \$70,000, \$80,000 and \$150,000 in the very near future in addition to the CSX gravity sewer relocation. Manager Rhoden stated the first cost was only \$7,000, but the other costs are correct. He went on to say the CSX gravity sewer relocation would be in next fiscal year, as the project will not be completed by the end of the current year. Mayor Dopson added the extension with Department of Environmental Affairs ends December 31st and there may be costs associated with that if we are still not in compliance. Mayor Dopson stated the site where travel trailers were once dumping waste has been closed and is no longer accessible for public dumping.

In other business was the approval of the minutes. The following minutes were submitted for approval:

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Mayor Dopson noted it was mentioned at the last meeting the funding for the 25-year study was terminated, and asked if anyone remembered who said that. Commissioner Horne stated Clay Lyons made the comment. Mayor Dopson asked that it be reflected in the minutes that the funding may have been cut off and it was no longer an active study. Commissioner Kitching made the motion to approve the minutes and was seconded by Commissioner Bryant. Voting was unanimous.

In other business was the review of the bills for July. Commissioner Kitching made a motion to approve the bills and was seconded by Commissioner Bryant. Voting was unanimous.

Comments from the Board:

Manager Rhoden stated the annual barbeque competition, hosted by the Clerk of Court, at Heritage Park was a success. Nearly \$10,000 was raised for Baker County Council on Aging.

Mayor Dopson asked about the status of Buck Starling Road. Manager Rhoden stated the curbing was rebid and the contract has been awarded to Concrete Profiles at a cost of \$49,250. The first bid process we received only one bid of \$69,000. The second bid process we received three bids. Robert Fletcher with Baker County Road Department will coordinate this project, as the County will complete the subgrade on the project.

Mayor Dopson asked about the status of paving Jonathan Street. Manager Rhoden stated when Terry Starling returns from vacation there will be a meeting scheduled with City staff, Freddy Bennett, and the engineers to change the scope of the project. \$132,000 was allocated for construction, and the two bids that came in were much higher than that (one was \$168,000 and the other was over \$300,000). Freddy Bennett has some recommendations, and after we meet it will go out for bid again. Our target date now is to pave during Christmas break if it can be done then so it will not impact the school traffic.

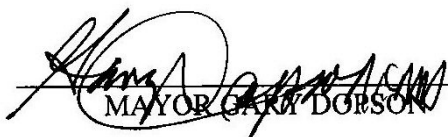
Mr. Gerald Ruise introduced himself to the Council and audience. He is running for sheriff in Baker County, and said he looks forward to pushing on to November. He thanked the Council for their time.

Darrell Register stated Governor Scott was in town for lunch today. We were able to discuss some issues with him and it was a nice visit. He was meeting with several rural counties in the area. Mayor Dopson asked if he knew what the purpose of the tour was, and Mr. Register replied he did not.

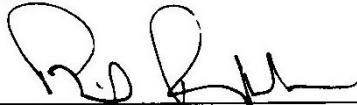
Manager Rhoden reminded the Council of the upcoming budget workshop meeting dates. He stated the preliminary budgets would be delivered by the end of the week, and individual meetings could be scheduled next week. Mayor Dopson asked if 5:45 would be a good time for everyone to meet and everyone agreed.

With no further comments from the audience, Mayor Dopson adjourned the regular meeting.




MAYOR GARY DOPSON

ATTEST:



CITY MANAGER/ CLERK PHIL RHODEN