

*City of Macclenny & Macclenny Fire Department's  
Annual Lighted Christmas Parade & Festivities*

*First Saturday in December  
(Deadline:11/19/2022)*

**BOOTH FORM**

Macclenny Fire Department  
139 E. Macclenny Avenue  
Macclenny, Florida 32063  
904.259.3331  
904.259.8421 (FAX)

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Day): \_\_\_\_\_

Night: \_\_\_\_\_

E-mail: \_\_\_\_\_

.....  
**FEES \$25.00 donation for all booths requested**

Make Checks payable to (City of Macclenny)

**BOOTH TYPE:**

\_\_\_ Requires Electrical Power    \_\_\_ Requires Water    \_\_\_ # of Spots

Check one

\_\_\_ Food (type) \_\_\_\_\_

\_\_\_ Crafts (type) \_\_\_\_\_

\_\_\_ Merchandise (type) \_\_\_\_\_

\_\_\_ Informational (type) \_\_\_\_\_

\_\_\_ Games (type) \_\_\_\_\_

\_\_\_ Other (type) \_\_\_\_\_

Person in charge of booth: \_\_\_\_\_

NOTE: Booth participants / organizations are responsible for their required State & County sales tax. max 3 booth's per vender. Booth sizes are 10 X 10, you are responsible for your own tents, chairs, tables, power cords, water hoses ect.

## **Event Information**

**December 3, 2022**

- **Set up time**                      **As early as 6:30 a.m.- 9:00 a.m.**
- **Start time**                              **10:00 a.m.**
- **Break down/  
End of Vending**                      **4:00 p.m.**
- **Booth Numbers Will be painted on curbs and or street.**
- **You will be contacted with your booth location and number between Nov. 28- Dec. 2.**
- **Please return booth forms to the Fire Station(139 E Macclenny Ave) or City Hall ( 118 E Macclenny Ave. )**

**For any further info. or questions contact**

**Scott Crews or Paula Thames at 904-259-3331**